

**WASHINGTON STATE DEPARTMENT OF HEALTH
DENTAL HYGIENE EXAMINING COMMITTEE
MEETING MINUTES
November 17, 2006**

MEMBERS PRESENT: Peter Fox, Public Member, Chairperson
Judy Morrison, RDH
Joella Pyatt, RDH

STAFF PRESENT: Vicki Brown, Program Manager
Joy King, Executive Director
Sandie Pearson, Program Support
Sandra Adix, Assistant Attorney General

OTHERS PRESENT: Kathleen Brown, CDA, RDA, BES, Assistant Director, Test
Administration, Dental Assisting National Board, Inc. (DANB)
Colleen Gaylord, RDH, Washington State Dental Hygienists'
Association (WSDHA)
Melissa Johnson, Lobbyist for WSDHA

The Dental Hygiene Examining Committee met at 9:00 a.m. on Friday, November 17, 2006 at the Radisson Hotel Gateway Seattle-Tacoma Airport, 18118 International Boulevard, Seattle, Washington 98188.

CLOSED SESSION – 9:00 a.m.

1. JURISPRUDENCE EXAMINATION DEVELOPMENT REVIEW

Kathleen Brown, Assistant Director, DANB provided information regarding the Washington State Dental Hygiene Jurisprudence Exam.

2. CALL TO ORDER

The meeting was called to order at 9:11 a.m. by Peter Fox, Public Member, Chairperson and then went to the closed session agenda item. The closed session ended at 11:30 a.m. and the meeting was back to open session.

2.1 Approval of Agenda

The agenda was approved after amended to include Rule on school accreditation as Item 4.6 and Commission on Dental Accreditation as Item 8.1.

2.2 Approval of August 11, 2006 meeting minutes

The minutes from August 11, 2006 were approved as presented.

2.3 Introductions

Committee, staff, and audience introduced themselves.

3. PROGRAM MANAGEMENT REPORT

3.1 Budget

Comparison of the 2005 and 2007 Biennium Dental Hygiene Disbursements/Accruals was presented to the committee by Joy King.

3.2 Licensing and Disciplinary Statistics

The committee was provided an update on licensing and disciplinary statistics. Sandra Adix, Assistant Attorney General (AAG) briefed the committee on the Dental Hygiene cases.

3.3 Board/Commission/Committee (B/C/C) Dental Hygiene Committee Results

Joy King, Executive Director provided an overview of the B/C/C survey that was previously conducted. Comments relating specifically to the Dental Hygiene Examining Committee were presented. Ms. King was asked to bring a recap of items on the survey that has been done and areas that they intend to work on.

4. FOLLOW UP FROM PREVIOUS MEETINGS

4.1 Request to view the American Dental Hygiene Licensing Examination (ADHLEX)

A written breakdown of topics and number of questions under each topic on the computerized exam as well as determining if the exam includes radiographs will be requested from ADHLEX.

4.2 Request to observe the North East Regional Board (NERB) clinical dental hygiene examination

The committee will decide which professional member will attend the NERB clinical hygiene examination at the next meeting.

4.3 Draft credentialing survey to all regional boards

The survey is to be drafted, with all committee member comments directed to Vicki Brown. The committee delegated Peter Fox the authority to approve the final draft of the survey.

4.4 Draft credentialing survey to the individual states that administer their own exam

The survey is to be drafted, with all committee member comments directed to Vicki Brown. The committee delegated Peter Fox the authority to approve the final draft of the survey.

4.5 Update on continuing education

Joy King informed the committee of the administrative decision to begin auditing continuing education (CE). Large professions will have 1% audited while small professions will have 2 % audited. A Notice of Correction (NOC) will be issued to those who do not meet the CE requirements for their profession and they will be audited again the following year. A Statement of Charges (SOC) will be issued if CE is still not completed by the second audit.

4.6 Rule on school accreditation

The committee will review the proposed wording changes at the next meeting.

5. CONSENT AGENDA – CORRESPONDENCE - *handouts*

The following item(s) and any additional correspondence received or sent is for the Committee's information. If separate discussion is desired on an item, a single motion by a committee member will place the specific item(s) on the regular business agenda. Otherwise, there will be no discussion.

5.1 Letter from the University of Albany Center for Health Care Work Force Studies requesting a listing of all dental hygienists licensed in Washington

5.2 Letter from the Central Regional Dental Testing Service, Inc. on their failure policy – integrated format

6. UPDATE ON THE WASHINGTON DENTAL HYGIENE EXAMINING COMMITTEE SURVEY – *handout*

The committee reviewed the finalized survey results for the states that are considered to be substantively equivalent for purposes of the Initial Limited license.

The committee requested staff to highlight the areas on the state chart that they had previously determined were critical.

7. MISCELLANEOUS REPORTS

- 7.1 Board/Commission/Committee (B/C/C) Conference in September 2006 – Vicki Brown and Joella Pyatt, RDH

Joella Pyatt, RDH gave an overview of the B/C/C conference that was held in September.

- 7.2 American Association of Dental Administrators (AADA) and American Association of Dental Examiners (AADE) – Vicki Brown

See attached report.

8. OTHER OPEN SESSION BUSINESS – (For discussion only)

- 8.1 Commission of Dental Accreditation (CODA) state board participation on accreditation site visits

This item was deferred to the February 9, 2007 meeting.

9. FUTURE AGENDA ITEMS – *no handout*

Rules for expanded functions
Introduction of new committee member
Out-of-state travel meetings
Workforce survey
Role of the staff attorney
Disciplinary hearings
Re-examination and remediation

10. ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 2:21 p.m. on Friday, November 17, 2006.

Respectfully Submitted By:

Approved By:

Vicki Brown
Program Manager

Peter Fox, Chairperson, Public Member